

# REQUIREMENTS FOR REGISTRATION OF OIL MARKETING COMPANIES AND SPECIALTIES OF PETROPERU S.A.

In order for your company to carry out International Trade operations with PETROPERÚ S.A., it must be registered in the "Registry of Companies Trading Hydrocarbons and Specialties of PETROPERU S.A.", a precondition to be invited to price competitions (tenders), for which reason it must present the following requirements: Important: All the documentation will be directed and stated to the Management Hydrocarbons Purchasing Department of PETROPERÚ S.A. - Sr. Roger Liy Lion, sent to the email: trading@petroperu.com.pe and/or to the address: Av. Enrique Canaval Moreyra N° 150, Lima 27, Peru.

#### **Companies in the Business**

1. One (01) letter addressed directly to the Supply and Trading Management – Petroperú S.A., expressing interest in buying and / or selling crude oil and/or refined products, providing the following information:

- Business Name
- Indicate products you would like to buy/sell
- Legal Address
- > Name and Title of Legal Representative, duly authorized
- > Telephone and P.O. Box numbers, or other similar means to established
- > List of principal officers (including type and ID number of each one)

2. Two (02) original bank reference letters at least addressed directly to the Supply and Trading Management – Petroperú S.A., issued by Banks or financial system of first-line endorsed by officials, containing information related to the financial transactions of the applicant to demonstrate that this has a line of credit that allows you to perform international Trade for amounts not less than four (04) hydrocarbon cargoes. The value of the hydrocarbon cargoes will be provided at each opportunity by the Supply and Trading, taking into account the market conditions.

These bank reference letters should not be older than six (06) months.

3. The last two Annual Reports with financial statements of your Company, duly audited by independent auditors.

4. Three (03) original commercial reference letters addressed directly to the Supply and Trading Management – Petroperú S.A. issued by companies in the hydrocarbons sector, whether state or private, with a production or refining or marketing capacity (upstream, downstream or midlestream) of more than 50 thousand barrels per day.

These commercial reference letters should not be older than six (06) months.



5. Other documents and / or guarantees that the Supply and Trading Management – Petroperú S.A. deems appropriate request.

# NOTES:

- a) In the event that a company is registered in the Hydrocarbons and Specialties Marketing Register, it wishes to register a subsidiary, parent undertaking or any other company related to it must send a letter requesting it and show that it belongs to the same group as the registered company, it being not necessary to comply with the rest of the established requirements.
- b) Letters from banks that are shareholders, members of the company or that are part of its economic group for which they have issued the aforementioned letter will not be taken into account for the purposes of the evaluation and will be returned to the interested party.
- c) Foreign State enterprises that carry out International Trade Operations, in order to be invited to participate in a Price Competition or Direct Negotiation, shall not be required to submit the documents referred to in paragraphs 1 and 2, unless the Management Purchasing Department of Hydrocarbons deems necessary the presentation of some(s) of it(s) and the COMIMEX approves it.

## REQUIREMENTS FOR REGISTRATION IN THE REGISTER OF HYDROCARBONS AND SPECIALTY MARKETING COMPANIES OF PETROPERU S.A. – MINOR BUSINESSES

In order for your company to carry out international trade operations in specialties and fuels, in volumes of less than 50,000 barrels with PETROPERU S.A., it must be registered in the "Special Register of Minor Business Companies of PETROPERU S.A.", for which it must present the following requirements:

1. One (01) letter addressed to the Hydrocarbons Purchasing Department expressing its interest in importing and/or exporting Hydrocarbons and/or Specialties, with the following detail:

- Company name
- Specify products that you want to buy/sell
- Legal Address
- > Name and position of the Legal Representative, duly authorized
- Telephone number, e-mail address or other similar means of establishing communications.
- List of principal officers (including type and ID number of each one)

2. At least one (01) letter, addressed to the Hydrocarbons Purchasing Department of PETROPERÚ S.A., by banks or the first-class financial system, published by the Central Bank of Peru (BCR), signed by competent officials, containing information related to the financial movement of the applicant.

3. Audited Financial Statements for the last year.



4. At least one (01) letter of commercial references addressed to the Hydrocarbons Purchasing Department of PETROPERÚ S.A. issued by companies in the hydrocarbons sector, whether state or private, and must not be older than six (06) months.

5. Other documents and/or guarantees that the Hydrocarbons Purchasing Department of PETROPERÚ S.A. deems appropriate to request.

## Newly incorporated companies

1. One (01) letter addressed directly to the Supply and Trading Management – Petroperú S.A., expressing interest in buying and/or selling Crude Oil and/or Refined Products, providing the following information:

- ➤ Business Name
- Indicate products you would like to buy/sell
- ≻ Legal Address
- ➤ Name and Title of Legal Representative, duly authorized
- > Telephone and P.O. Box numbers, or other similar means established
- > List of principal officers (including type and ID number of each one)
- 2. The Enterprise's Act of Constitution.

3. Relation of its top executives and officials, detailing the experience you have in International Trade Operations Hydrocarbons in magnitude similar to the nature of the requested rating, the minimum experience will be credited with three (03) years.

4. One (01) original bank reference letter at least addressed directly to the Supply and Trading Management – Petroperú S.A. issued by banks or financial system of first-line, published by the Central Reserve Bank of Peru (BCR), signed by competent officers, containing information related to the financial transaccions of the applicant.

These bank reference letters should not be older than six (06) months.

5. One (01) original reference letter addressed directly to the Supply and Trading Management, issued by first-tier companies from the Hydrocarbon sector, whether public or private, with a production or refining or marketing capacity (upstream, downstream or midlestream) of more than 50 thousand barrels per day.

This comercial reference letter should not be older than six (06) months.

(\*) For purposes of calculating the value to be considered approximate date of shipment of each consignment to a volume of 360,000 barrels +/- 10% of crude oil.

6. Other documents and / or guarantees that the Supply and Trading Management – Petroperú S.A. deems appropriate request.

